

Victims Unit
Block 5
Knockview Buildings
Stormont Estate
Belfast
BT4 3LL

18 October 2007

Dear

Thank you for your interest in the post of Commissioner for Victims and Survivors for Northern Ireland. This pack contains a number of documents which you will need to help you complete your application.

- Background to the appointment
- Job Description
- Person Specification
- Guidance Notes for the completion of the Application Form, Political Activity monitoring form, and Equal Opportunities monitoring form
- Application Form
- Victims and Survivors (Northern Ireland) Order 2006
- Copy of the Post Advertisement

I also enclose information produced by The Office of the Commissioner for Public Appointments for Northern Ireland, which all applicants must read prior to submitting an application.

- Complaints and Conflict of Interest: Information Guidance.

Please note all completed applications must be returned to the above address by 7th November 2007 by 5.00 pm.

If you have previously applied for the post of Commissioner for Victims and Survivors you must complete this application form in full as any information which you may have provided in any previous application will not be taken into account. If you require any further help in your application please feel free to ring 028 9052 8560 or email info@victimsni.gov.uk

Yours sincerely

John Clarke
Head of Victims Unit